



Are you a civil servant in the Middle East and Northern Africa (MENA) region? If so, please register for a professional development training course on

Legislation

Who is the course for?

We invite civil servants who are ambitious about professionalising their public services in legislative drafting to register for this training course. This is a unique opportunity to share your knowledge and skills with other participants and be inspired by colleagues abroad.

This training course is for civil servants in the target countries of Algeria, Egypt, Iraq, Jordan, Lebanon, Libya, Mauritania, Morocco, Oman, Palestinian Territories and Tunisia.



To register, you must have between 5 to 10 years of relevant work experience in legislative drafting. Since this is a once in a lifetime experience, you can only participate in a Shiraka training once, and only if you have not previously participated in another Shiraka training programme.

Since we value diversity among our participants, we encourage women to take part.

This training programme is part of the 'Shiraka' training programme, an initiative of the Ministry of Foreign Affairs. Shiraka aims to strengthen and improve bilateral relations between the Netherlands and the MENA region in the public sector and offers an opportunity to improve public services through reciprocal inspiration. For more information on the Shiraka Training Programme please watch this [video](#).

Training course goals

The training on Legislation will help you:

- improve your knowledge and skills in the field of legislative drafting;
- learn from Dutch best practices in legislative drafting;
- enable you to act as change agent in your home country;
- share your knowledge and skills in your home country;
- develop a valuable network of peers in your region, country and in the Netherlands;
- strengthen your connections with the Netherlands and stakeholders in the Dutch legislative sector.

Training course topics

The training course covers the following topics:

- The Dutch system, including the role of the legislation and the legislative process;
- Policy and practice for legislative quality in the Netherlands;
- Tools and resources of Dutch legislative drafters;
- Skills and tools for change management and personal leadership.

Training course details

- Since all the sessions are in English, we recommend an intermediate level of English.
- Live interpretation during meetings and sessions into Arabic and/or French is available.
- We can offer the training course to 25 people. We will allocate these places to the participating countries based on the quality of the applications.
- The entire training course will last for 2 weeks (10 working days). We expect you to attend all sessions.
- Study visits and social activities are part of the training course.
- You will receive a certificate of participation upon completing the course.

Training course itinerary

The training course will be in 2 parts, and held at 2 locations:

	Dates	City	Country
Part 1	24 June-2 July 2024	The Hague	The Netherlands
Part 2	October/November 2024	TBD	TBD

Part of the course may take the form of blended learning (partly online, partly offline).

If international health and travel restrictions make it impossible to hold a training session in the Netherlands, an alternative will be offered. This may be an online training.

If the training is held online, we expect participants to have good computer skills, access to an adequate computer with a recent operating system and a good internet connection (participants must be able to use Zoom, Word, PowerPoint etc.).

For all participants



- You must organise and pay for your journey to the airport in your home country.
- You are responsible for organising your visa in your home country.

Costs for participants from countries on the [OECD-DAC list](#)



- The Dutch government will cover all relevant costs. This includes international travel, accommodation, meals during training days, visa and insurance and tuition fees.
- If you travel from an international airport outside your home country, you will need to cover local travel costs yourself. You will receive compensation for the international leg of your journey.

Costs for participants from countries **not** on the [OECD-DAC list](#)



- You must organise and pay for your own international travel and visa.
- The Dutch government will cover the cost of accommodation, insurance and tuition fees.

No-show or cancellation costs



- If you cannot attend or cancel your participation within 4 weeks prior to the training course, the organisation has the right to claim all the associated costs from your employer.

How to apply

- Applications should be made online before 10 March 2024.
- Visit our [Shiraka training courses overview](#) and select the course of your choice by clicking on 'apply'.
- [Log in](#) or create an account using the '[register](#)' button.

More information

shiraka@rvo.nl (for questions concerning your application and the database)
shiraka@cilc.nl (for questions concerning the course)

The Shiraka Training Programme is an initiative of the Ministry of Foreign Affairs of the Kingdom of the Netherlands. The Department for International Entrepreneurship of the Netherlands Enterprise Agency implements the Shiraka Training Programme. The Administration of Justice professional development course will be organised by the Center for International Legal Cooperation (CILC), the Training and Study Centre for the Judiciary (SSR) and the Court of Amsterdam.

Ministry of Foreign Affairs
Rijnstraat 8
P.O. Box 20061 | 2500 EB
The Hague, the Netherlands

Information on the training course

Experts

Experts who are involved in this training course



Dr. Akram Daoud is our long-standing Shiraka moderator. As a professor in law and former dean of the Law Faculty of the Al-Najaa University in Nablus, he has a broad knowledge of the legislative system in the Netherlands and in various Arab countries.



Mr. Nico Florijn has worked at the Academy for Legislation for a long time, and has taught new Dutch legislative drafters on the Dutch directives for legislation. He has ample experience in trainings on impactful and effective law-making.



Mr. Renzo van Diepen is the change management expert in this training programme. With interactive exercises, he will teach you the most important skills in change management and motivate you to become a true change agent yourself!

Study visits

During the training course the following study visits may be organised:

Council of State

The Council of State serves in the Netherlands both as an advisory body on legislative affairs to the government and as the highest general administrative court.

Legislative Bureau of the Parliament

The legislative bureau of the Parliament helps members of parliament in drafting laws and advises them on the best legislative tools and practices.

Centre d'Études Juridique et Judiciaires, Tunisia

This center researches the quality of laws and advises on best practices in legislative drafting.

Back Home Action Plan

During your participation in the training course, you will work on a Back Home Action Plan (BHAPs). Hereunder you find a few examples of the BHAPs participants worked on in the past.

Drafting a guide on effective legislative drafting to be used as a framework by legislative drafters in Tunisia.

Launching an electronic system to follow up and track the status of draft legislation being worked on by the Legislation and Opinion Bureau in Jordan.

Preparing a new draft law.

"It was a diversified and comprehensive training course and it addressed all the theoretical and practical aspects of the legislative drafting process!"